

EAST COVENTRY TOWNSHIP HISTORICAL COMMISSION

May 11, 2005

Scheduled Meeting Minutes

Attendance: Scott Bowie (Chairman), Sharon Cossaboon (Vicechairman), Denise Bowie (Secretary), Members: Mary Ann Keen, Anne Keen, Gail Brown, Mary Brower, Phyllis Snyder, Roy Kolb

The meeting was called to order at 7:05 pm.

Old Business:

Minutes from the April meeting were reviewed. M. Keen moved to accept the minutes as amended which was seconded by M. Brower.

Calendars for 2005

It was identified that the calendars are packed away in the township building during construction. M. Brower reported that the sales figure previously reported in March should be amended by \$10.00. For 2005, 350 calendars were printed with receipts for \$546.00 turned into the township. The Historical Commission fund retained by the township should reflect this amount plus \$115.00 in donations. Twenty (20) calendars were presented for promotional purposes to participating property owners, etc. Additionally it was noted that calendars are being sold at the township building, which is not maintaining sales records. The exact number of calendars retained by all parties, sold by individuals or returned to the township could not be determined and will be coordinated subsequent to the meeting.

Town Tours and Village Walks

S. Bowie met with township police to review plans for the tour and discuss required road closings. A checklist was created by the chairman to track required actions for the tour and presented to members.

M. Brower provided information for the bakery obtained from an interview with Mr. Malenke and information from C. Tucci relative to the Duck Farm and Wagners Mill.

M. Brower is to get a signed parking agreement from the Baptist Church.

P. Snyder and G. Brown are preparing the map and summaries for the handout.

D. Bowie is to draft a letter for the township to send to Parker Ford residents concerning the tour.

M. Keen is to prepare an estimate for refreshments to submit costs to the township with S. Bowie assisting.

Tour guides- several suggestions were made as to where to find tour guides and possible numbers needed.

New Business:

M. Brower proposed suggestions for the photos for the 2006 calendar for houses constructed during the period of 1801-1850. Actual selections will be reviewed and approved by the commission.

S. Bowie held a discussion concerning ways to improve the calendar- i.e. competitive bids to minimize costs, better marketing, use of older photos rather than current photos to provide a unique product, etc. The township had sent an E-mail that prior calendars contained incorrect information and should be corrected prior to publication of the next issue.

Miscellaneous:

The meeting adjourned at 9:15 PM.